

**Ypsilanti Community Band  
Board Meeting Minutes  
December 10, 2007**

<b>Board Present</b>	<b>Board Absent</b>
Alan Aldworth	Sandy Wagner
Carter Adler	Jim Wagner
Beth Askew	Matt Miller
Meagan Bush	John Reves
Rebecca Cheskidov	
Monica Chu	
Jerry Robbins	
Nathan Sparks	
Aaron Taratsas	
Paul Vaughn	
Eric Walters	
Tom Warner	

<b>Agenda Item</b>	<b>Discussion/Decision</b>
Vote to approve November 2007 Meeting Minutes	<u>motion to approve, unanimous approval (10 votes)</u>
Committee updates	<ul style="list-style-type: none"> <li>a. fundraising: next meeting is in January. A mass mailing will occur sometime soon. May be dropped until February. Mailing to band membership regarding "donor" dues will be going out soon.</li> <li>b. property: Aaron; bass drum heads have been replaced. Acquired some small percussion stuff for the concert. Sleigh bells have still not arrived. WLHS lent us sleigh bells for the holiday concert. Scanner: only machine fast enough to do what we need is a top loader. other flatbed scanners are just not fast enough. Is it possible to lease a business sized machine? Options were discussed including having HS students maybe start scanning the library using WLHS equipment. Inventory of property will occur tomorrow (11Dec).</li> <li>c. membership: n/a (Matt Miller not present)</li> <li>d. publicity: committee is meeting on Thursday Dec. 20. Carter has started sending our publicity for future concerts to various media in the area. Concert programs: some things were left to last minute and a new timeline was worked out for the production of the programs. (Aside: Paul has drafted a checklist for activities that need to occur for an event to happen)</li> <li>e. bowman scholarship: \$1840 total in donations. \$360 donated in Ken's name for music purchase. \$645 donated in Harold's name. Paul contacted Blue Lake and they gave Paul some information. Tuition is \$1200. They can administer the scholarship</li> </ul>

	<p>for us (we give them our criteria and they select the student) or we can send our own selected person. BL did urge us to act soon. The sessions fill up by the end of March. BL can give us the names of local band directors to advertise our scholarship. Fundraising committee is working on making this an endowment. Board supports Paul to follow up with this. The board approves the \$1200 and BL to administer the scholarship.</p> <ul style="list-style-type: none"> <li>f. recording/copyright: we can sell the recordings to the band members (for \$10). Alan A.: the CD is in production. Set aside a certain number of CDs to comp other participants and concert sponsors.</li> <li>g. website: Meeting on Monday (Dec. 17) with Logan. Aaron is the only one with access to the website. Sandy is working on trying to get permission for others to have access.</li> <li>h. library: library committee has not had an organizational meeting since at least September. Monica purchased a laser printer to print music. YCB will pay for paper and replacement toner cartridge. The use of the printer is donated. Monica will estimate cost per page now that a copy center is not used for copying and provide that information to Nathan for budget updating.</li> </ul>
<p>Form Nominating Committee</p>	<p>several (5) terms are expiring at the end of May. Need someone to start publicizing the nominations. Meagan will appoint Matt Miller. Follow up discussion on making this a duty of the membership chair. Eric will look into what it would take to change the bylaw.</p>
<p>Adoption of inclement weather policy</p>	<p>We are on the WLHS chain of calls if the facility will be closed. But, there is nothing in their rules to prevent us from rehearsing. WLHS announcements will be made by 5am on the day of. Paul V. drafted an inclement weather policy. The director should make the decision (change point "1"). Other edits were discussed and will be made by Paul. Email notification will also be sent. Carter moves to adopt, eric seconded. <u>All approve the adoption of the policy (10 votes).</u></p>
<p>Authorize conductor/business manager to look for larger performance space (Pease auditorium) for next year's Dec. concert.</p>	<p>Rebecca suggests finding a church because of previous difficulties working with the staff there, parking is an issue and the venue might be too large. The board supports the action of looking for a larger performance space. Official board approval is not required as it is the right of the BM and director to research other venues.</p>

music stand rack	½ rack can carry 12-13 stands. \$219. Mr. Kirby from WLHS suggested that we get a rack stand to organize our equipment better at WLHS. Board recommends that a ½ rack is purchased. Aaron will do this.
amend budget to include \$500 for paid internship	In Rebecca's experience, arts organizations do not pay for internships. The experience and education should be enough for the internship. Who would the intern report to? Board suggests the business manager under the current org structure. The intern does need to be managed by someone on a weekly basis at least. Board does not choose to amend budget to pay an intern.
budget update	Nathan will meet with Jim Phillips and Paul (and Jerry) to hash out numbers and see exactly where we are at. Nathan handed out a rough list of funds received and funds spent.
one year plan updates	there are items on the one year plan that are not complete. Adopted a vision statement and 5 yr plan to enact it. Some tasks have not been done. What are we going to do for these items? Eric observed that only 3 members of the current board were involved in passing this vision statement. He suggests that a board "workshop" meets after elections in May so that they can edit the plan as needed. The current board doesn't have ownership of that vision statement that was passed many months before. Board needs to have a work session to deal with studying the plan and making revisions where needed. Board will try to schedule a work session in the new year. Board concludes this will be addressed in a separate meeting in January. Will meet January 12 <sup>th</sup> , Eric will host. (12 W. Michigan Ave, 10am).
election of president pro tem	Meagan asks someone to volunteer. Decision can be made a little later.
Election of Beth Askew	Beth Askew was voted via email to fill the vacant board position left open by the resignation of Jim Phillips.

prepared by: MIC